

Privacy Statement for Compass Motivational Solutions

Compass Motivational Solutions (CMS) has created this privacy statement in line with our commitment to privacy. We respect your right to privacy. That is why the personal data you share with us is used only by CMS to provide information relevant to you. We do not rent or sell information about you to any outside organizations. Also, we limit the information we collect from you to the minimum necessary in order to provide outstanding products and services.

The following discloses our information gathering and dissemination practices for CMS's website:
www.cmspl.com.au

Information Collection and Use

CMS is the sole owner of the information collected on this site. We will not sell, share, or rent this information to others in ways different from what is disclosed in this statement. CMS collects information from our users at several different points on our website.

Information Request Form and Feedback Form

Our site's Information Request Form and Feedback Form require users to provide us with contact information (such as name, title, company, postal and email addresses and telephone numbers). When inquiries or comments are emailed to us, we store the question and/or comment and the contact information so that we can reply. This contact information is not used for any other purpose and is not shared with outside parties. We do not publicly identify who sends questions or comments to our web site. We do not obtain information that will allow us to personally identify you when you visit our site, unless you choose to provide such information to us.

Sharing

Under contractual arrangements, CMS may partner with another company to provide products and services to CMS clients. If a user emails us with a comment or request for information that would be best answered by this company, we will share the name and contact information that is necessary for this company to reply to the user. Personally identifiable information collected via this website is used only for the purpose of responding to user requests and comments, and is not retained, shared, stored or used for any secondary purposes.

Log Files

From time to time we may use IP addresses to analyse trends, administer the site, track users' movements, and gather broad demographic information for aggregate use. IP addresses are and will not be linked to personally identifiable information.

Links

This web site contains links to other sites. Please be aware that CMS is not responsible for the privacy practices of such other sites. We encourage our users to be aware when they leave our site and to read the privacy statements of each and every web site that collects personally identifiable information. This privacy statement applies solely to information collected by this Web site.

Security

This website takes every precaution to protect our users' information. When users submit contact information via the website, this information is protected both online and off-line.

All of our users' information is restricted in our offices. Only employees or contract personnel who need the information to perform a specific job are granted access to personally identifiable information. ALL employees are kept up-to-date on our security and privacy practices.

Notification of Changes

If we decide to change our privacy policy, we will post those changes on our home page so our users are always aware of what information we collect, how we use it, and under circumstances, if any, we disclose it. If at any point we decide to retain personally identifiable information collected through this Web site, and to use it in a manner different from that stated at the time it was collected, we will notify users by way of an email. Users will have a choice as to whether or not we use their information in this different manner. We will use information in accordance with the privacy policy under which the information was collected.

Contacting the Web Site

If you have any questions about this privacy statement, the practices of this site, or your dealings with this Web site, you may contact:

Compass Motivational Solutions
PO Box 18305 Collins Street East
Melbourne Victoria 8003 Australia
Telephone 61 3 9844 1006
Email: webmaster@cmspl.com.au